



**NOTICE TO PROCEED**

07 September 2022

Date

**GAKKEN PHILIPPINES, INC.**

#130 Aurora Boulevard,  
Corner A. Lake St., Salapan,  
San Juan, Metro Manila City

Dear Sir/Madam:

We wish to inform you that your contract for the **Repair and Replacement of Parts for the Fuji Xerox Machine and Supply of Consumables for the Duplo and Fuji Xerox Machine** for the use of the **Procurement and Management Office - Pasig City Children's Hospital** under **Purchase Request No. 100-22-05-734** covered by **Purchase Order No. 22-08-1875** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.


Very truly yours,

**VICTOR MA. REGIS N. SOTTO**

City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

  
ROGELIO ARCAHEL JR.

Conforme:

**MICA S. CIELO**

**Authorized Representative  
GAKKEN PHILIPPINES, INC.**

Date: DA-07-22